

AUDIT COMMITTEE – 15th FEBRUARY 2021

Report of the Head of Strategic Support

ITEM 11 WORK PROGRAMME

Purpose of Report

To enable the Committee to consider its Work Programme.

Actions Requested

1. That the Committee considers any items that it wishes to add to or amend, in its work programme for future meetings.
2. That the Committee considers the recommendation from Cabinet that the Governance and risk aspect of Commercial Investment and performance review includes consideration of rents and charges.

Reason

1. To enable the Committee to identify future items of business and enable planning for future meetings to be undertaken, for example preparing reports and arranging for the attendance of officers and/or others at meetings.
2. To enable the Committee to monitor Commercial Investment rents and charges as recommended by Cabinet.

Background

The Work Programme agreed at the last meeting of the Committee is attached as an appendix for the consideration of the Committee.

As agreed by the Cabinet at its meeting on 13th February 2020 and by the Scrutiny Commission at its meeting on 10th August 2020, the Budget Scrutiny Panel undertook scrutiny of the Council's draft budget for 2021/22. It made several recommendations to be submitted to the Cabinet. It recommended that:

The income from commercial investments should be monitored and reported by the Audit Committee and/or Scrutiny Commission on a monthly basis, since this income is crucial for maintaining safe and appropriate level of reserves.

This recommendation was considered by the Cabinet at its meeting on 11 February 2021 (minute 84 2021 refers) and agreed:

that in respect of Panel Recommendation 1, in order to better reflect true asset performance, reports are submitted to the Audit Committee and/or Scrutiny Commission on a quarterly basis, after the quarter days where rent payments are made.

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APPENDIX

ISSUE	MEETING
External Audit Progress Report and Technical Update External Audit Business <i>If required</i>	<i>Standing Item</i>
Council's Use of Regulation of Investigatory Powers Act (RIPA)	<i>Standing Item</i>
Internal Audit Plan – Progress	<i>Standing Item</i>
Risk Management (Risk Register)	<i>Standing Item</i> - to be reported by exception following the report in February 2022 with new methodology.
Governance and Risk Aspect of Commercial Investment and Performance Review - EXEMPT	<i>Standing Item</i>
2021/22 Annual Audit Letter External Audit Business	12 th July 2022 Annually
2021/22 External Audit Plan External Audit Business	12 th July 2022 Annually
2021/22 Annual Audit Letter External Audit Business	12 th July 2022 Annually
2021/22 Members' Allowances Claimed	12 th July 2022 Annually
Whistle Blowing and Anti-fraud, Corruption and Bribery	12 th July 2022 2022 Annually
Environmental Audit	12 th July 2022 Annually

2021/22 Treasury Management Outturn	12 th July 2022
2021/22 Annual Governance Statement and Review of the Code of Corporate Governance	8 th November 2022 (Accounts Meeting) Annually
2021/22 Annual Governance Report External Audit Business	8 th November 2022 (Accounts Meeting) Annually
2021/22 Statement of Accounts	8 th November 2022 (Accounts Meeting) Annually
Internal Audit Charter Internal Audit Business	22 nd November 2022 Annually (for approval)
Treasury Management Mid-Year Review	17 th January 2023 Annually
2021/22 Treasury Management Statement, Annual Investment Strategy and MRP Strategy	18 th April 2023 Annually
2022/23 Internal Audit Plan Internal Audit Business	18 th April 2023 Annually
2021/22 Annual Audit Letter	18 th April 2023 Annually
Risk Management (Risk Register) Internal Audit Business <i>If required</i>	18 th April 2023 By exception
Council's Use of Regulation of Investigatory Powers Act (RIPA)	18 th April 2023 Quarterly
External Quality Assessment of Internal Audit	18 th April 2023
Capital Strategy 2022/23	18 th April 2023 Annually

Annual IT Health Check (Code of Connection) -EXEMPT	To be Allocated Annually – Moved from February 2021 meeting.
Future of Local Public Audit	Report on Government proposals considered 5th July 2011. Further report once final regulations/guidelines are known. <u>Note:</u> Appointing Your External Auditor briefing note considered June 2016.
Policy for Engagement of External Auditors for non-audit work	Considered March 2013. Review policy - date to be agreed